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Approved For Release 2001/08/14 : CIA-RDP80-00679A000100030009-5

JUL 30 1955

PERSONNEL DIRECTOR MEMORANDUM NO. 57-53

SUBJECT: Appropriation Symbols on Personnel Actions

1. Effective immediately the appropriation symbol (example: 11X2100) will be omitted in Item No. 17, Standard Form 50, or Standard Form 52 used in lieu thereof, Notification of Personnel Action. Allotment symbols, however, will be recorded in Item No. 17, as appropriate.

2. The Chiefs, Transactions and Records Branches (Overt and Covert) will inform the appropriate administrative and personnel officers throughout the Agency of this change in procedure.

STATINTL



GEORGE E. MELOON
Personnel Director

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Security Information